

Municipality: Arlington Date Updated: 5/13/2026

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Nick Zaiac	
Jamie Paustian	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Nick Zaiac
Preferred EOC Positions and Duties	
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
Emergency Management Coordinator	Staffs phones and radio
EMD	Tracks and answers any Requests For Information (RFI)
EMD	Tracks and coordinates any Requests For Support (RFS)
Town Administrator	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Nick Zaiac	202-430-0913 nick.zaiac@gmail.com
Jamie Paustian	802-733-1961 jamie.paustian@arlingtonvermont.org
Vince Thompson	802-681-5812 arlingtonnfdc2@gmail.com
Town Administrator	802-379-9916
Primary EOC Location	
Facility / Address:	Arlington Town Hall 3828 VT Route 7A Arlington VT 05250
Phone Numbers:	802-375-6474
Equipment/Notes:	Has generator
Alternate EOC Location	
Facility / Address:	Arlington Fire House 184 Old Mill Rd Arlington VT 05250
Phone Numbers:	802-375-2323
Equipment/Notes:	Has generator

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies:		Town Administrator
Emergency spending limits:	N/A	
<i>Businesses with Standing Municipal Contracts</i>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Gravel Company	Peckham Industries	802-442-5998
<i>Other Local Resources</i>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Arlington Rescue Squad		802-375-6589
Blake Pike Tree Removal		802-681-3563
State Police		802-442-5421
Sheriff Dept		802-442-4900
Municipal Water	Josh Brace	802-375-5621
Animal Control Officer	Bob Perry	802-681-3724
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise <p>State support the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<p><i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i></p>		

National Incident Management System (NIMS) Typed Resources*												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A		
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation			2			
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact						
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper						
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted						
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer						
Public Safety Dive Team						Track Loader						
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer			1	N/A		
Firefighting Brush Patrol Engine	N/A	N/A	N/A			Trailer, Dump		N/A	N/A	N/A		
Fire Engine (Pumper)	4					Trailer, Small Equipment	1		N/A	N/A		
Firefighting Crew Transport				N/A		Truck, On-Road Dump			2			
Aerial Fire Truck			N/A	N/A		Truck, Plow			2			
Foam Tender			N/A	N/A		Truck, Sewer Flusher						
Hand Crew						Truck, Tractor Trailer				N/A		
HAZMAT Entry Team				N/A		Water Pumps, De-Watering	1					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution						
Fire Boat				N/A		Water Pumps, Wastewater						
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A		
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A		
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe				1		
Aerial Lift - Truck Mounted						Wheel Loader, Large						
Air Compressor						Wheel Loader, Medium						
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small		1		N/A		
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A		
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler						
Floodlights				N/A		Wood Chipper	1	N/A	N/A	N/A		
Generator	1					Wood Tub Grinder						
Grader		1		N/A								

*Information about the NIMS Typed resources can be found at: <https://rtit.preptoolkit.fema.gov>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Town website: https://arlingtonvermont.org
Local Newspaper, Radio, TV:	Vermont News Guide, Bennington Banner, GNAT TV station, WBTV local AM station, WEQX local FM station
Public Notice locations:	Arlington Deli Store bulletin board Wayside Store bulletin board Arlington Town Hall bulletin board
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Arlington High School	Deanne LaCoste 802-375-6409
Fisher Elementary School	Deanne LaCoste 802-375-6409
Arlington Area Childcare Inc.	Steven Horsch, 802-375-6039
Mack Molding	Bud Pagliccia 802-375-0586
Mack Molding	Rich Hornby 802-375-9723 ext. 18
HBH Prestain	Ed Hawley 802-375-9723 ext. 18
Camping on the Battenkill	Blase Johnson 802-375-6663
Howell's Campground	Gloria Howell 802-375-6469
Cornerstone Housing	802-442-8139

Tier II Facilities			
Name	Location	POC	24-Hour Phone
Comcast	5539 VT Route 7A	Ann Hoffman	215 962 7854
Miles Lumber Company Inc.	178 Chittenden Dr	David T. Farrar	802 375 2525
RCC Red Hill	1698 Tory Lane	Michael Perry	214 464 2626
Stewart's Shop #193	3784 VT Route 7A	Tim Johncox	518 581 5200
Fairpoint	105 School St	Jeremy Lamothe	877 746 3198
Fairpoint	435 South Rd (East Arlington)	Jeremy Lamothe	877 746 3198
GMP East Arlington Substation	310 Warm Brook Rd	John Greenan	802 775 7346
Verizon Wireless Arlington N	1689 Tory Ln	Susan Calderon	800 386 9639
Verizon Wireless Arlington S	487 Butternut Gutter Rd	Susan Calderon	800 386 9639
Mack Molding Company	79 East Arlington Rd (East Arlington)	Eric Wells	802 379 7646
Mack Molding Company	608 Warm Brook Rd	Eric Wells	802 379 7646

High Hazard and/or Vulnerable Sites	
Roads: Route 313 West and Town Highway #24 River Rd	Entire Length from 313/7A intersection to New York line
Road: TH #6 Old Mill Rd	From East Arlington Rd to Sunderland Route 7 Crossing
Bridges: Route 313 West by Rec Park, and the four bridges on TH# 24 River Rd	From 7A/313 west to New York line
High Water Area: Howell Camp Ground	No Name Rd, at end of School St
High Water Area: Camping On The Battenkill	Route 7A north of Arlington
High Water Area: Warm Brook downstream of Miller Pond	East Arlington Rd./Ice Pond Rd/Pleasant Street/Warm Brook Rd & Old Depot Rd
High Water Area: Miller Duck Pond under R/R	Old Depot Rd

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Unknown
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
Primary Local Shelter	
Location / Address:	529 East Arlington Rd
Facility Contact(s):	Deanne LaCoste
Phone Numbers:	802-375-6409
Shelter Manager:	Nick Zaiac
Staff Requirements:	3
Services:	<input checked="" type="checkbox"/> Warm/Cool <input type="checkbox"/> Overnight <input checked="" type="checkbox"/> Food Prep <input checked="" type="checkbox"/> Showers <input checked="" type="checkbox"/> Healthcare
Notes: *Can possibly accept pets with own crates	Capacity: 490 Generator? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N Pets Allowed? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N*
Alternate Local Shelter	
Location / Address:	East Arlington Fire House
Facility Contact(s):	Darrin Jennings
Phone Numbers:	802-375-2323, 802-379-0054
Shelter Manager:	Jamie Paustian
Staff Requirements:	2
Services:	<input checked="" type="checkbox"/> Warm/Cool <input type="checkbox"/> Overnight <input checked="" type="checkbox"/> Food Prep <input type="checkbox"/> Showers <input type="checkbox"/> Healthcare
Notes:	Capacity: Evacuation: 60, Post Impact: 30 Generator? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N Pets Allowed? Y <input checked="" type="checkbox"/> N

Annexes (Optional, create and letter as needed)

Fisher Elementary School can possibly be used as a shelter but does not have emergency power. Deanne Lacoste 375-6409 is the contact.

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Nick Zaiac	802-379-9916	202-430-0913		nick.zaiac@arlingtonvermont.org
Local Response Organization Contacts					
Fire Chief	Brian Hawley	802-558-2230			
Assistant/Deputy Fire Chief	Vince Thompson	802-681-5812			
Arlington Rescue Squad	Office number	802-375-6589			
State Police and County Sheriff	Office number	State Police: 802-442-5421	Sheriff Dept: 802-442-4900		
Local Dispatch Center	Manchester Police Dept	802-362-2121			
Local Public Works Contacts					
Road Foreman	Mark Robinson	802-733-1506			Mark.robinson@arlingtonvermont.org
Town Garage	Mark Robinson	802-375-6712			
Drinking Water Utility	Josh Brace	802-375-5621			Burr.snow@arlingtonvermont.org
Municipal Government Contacts					
Town Administrator	Katie Dixon	802-379-9916			katie.dixon@arlingtonvermont.org
Selectboard Chair	Dan Harvey	802-734-0804	802-375-1297		Dan.harvey@arlingtonvermont.org
Selectboard Alt	Glenn Sherman	802-318-1773			Glenn.sherman@arlingtonvermont.org
Town Clerk	Susan Paustian	802-375-2332			susan.paustian@arlingtonvermont.org
Town Treasurer / Finance	Christian Dickinson	802-375-1260			christian.dickinson@arlingtonvermont.org
Town Health Officer	Dan Harvey	802-734-0804	802-375-1297		Dan.harvey@arlingtonvermont.org
Forest Fire Warden	Jamie Paustian	802-375-1072			jamie.paustian@arlingtonvermont.org
Animal Control Officer	Bob Perry	802-681-3724			
School Contact Arlington H&M School		802-375-2589			
School Contact Fisher Elem		802-375-6409			

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Other Contacts					

Note that municipalities can call 1-800-347-0488 if they need assistance with a shelter, VTAlert, or resources, but it will usually have to pay for supplies, equipment, or personnel.